

Tuition Refund from the University of Georgia in Tbilisi

We are truly sorry to hear that you have decided to withdraw from the University of Georgia. We regret that your experience led to this decision and sincerely hope for better opportunities ahead in your academic journey. If there is anything we can do to support you, or if you would like to share feedback, please don't hesitate to let us know.

How to submit your request

Reply to the withdrawal email you received from the University of Georgia with **ONLY** the following documents attached, in PDF format.

Required documents

1 Copy of your passport

A copy of your own passport.

2 Payment receipt

The receipt for the transaction made to the University of Georgia's account.

3 Handwritten statement (signed)

Written by hand and signed by you. It must include:

- ☐ A formal refund request
- ☐ Your full address and contact information
- ☐ The reason for your withdrawal / refund

4 Official bank details

Issued and stamped by your bank, including:

- ☐ Bank name
- ☐ SWIFT code
- ☐ Beneficiary name
- ☐ Beneficiary address
- ☐ USD account number
- ☐ Your personal address

5 Refusal letter from the Embassy of Georgia

The embassy's refusal letter, signed and stamped.

6 Recorded video

It must be clear, well-lit and audible. In the video, clearly state:

- ☐ Your full name
- ☐ The name of the account holder the refund should be sent to
- ☐ Your passport number

Important notes

Sending the refund to another person

If you want the refund transferred to another person, say so clearly in both the video and the written statement. You must also provide:

- ☐ That person's passport copy
- ☐ Their bank account details

Underage or no bank account

If you are underage or do not have a bank account, the refund can be transferred to one of your parents. In that case, please also attach your birth certificate.

Legal notice

Providing false or misleading information is a criminal offense and will be legally investigated. Appropriate consequences will apply.

Thank you for your understanding and cooperation.



Scan to open this checklist online
<https://admission.edu.ge/en/refund>